YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	VTM NSS College, Dhanuvachapuram
• Name of the Head of the institution	Dr Anandakumar V M
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	0471 2232240
• Mobile no	09526505577
• Registered e-mail	vtmnsscollege@yahoo.in
• Alternate e-mail	principalvtmnsscollege@gmail.com
• Address	Principal, VTM NSS College, Dhanuvachapuram, Pin - 695503
• City/Town	Trivandrum
• State/UT	Kerala
• Pin Code	695503
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	**Grants-in aid**
• Name of the Affiliating University	**University of Kerala**
• Name of the IQAC Coordinator	**Shama Pillai**
• Phone No.	**0471 2230919**
• Alternate phone No.	**09847856119**
• Mobile	**09847856119**
• IQAC e-mail address	**iqac@vtmnsscollege.ac.in**
• Alternate Email address	**iqacvtmnss@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://iqac.vtmnsscollege.ac.in/wp-content/uploads/2023/08/AQAR-2021-22.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://vtmnsscollege.ac.in/wp-content/uploads/2022/06/VTM-NSS-College-Academic-Calender-2022-23.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	**B+**	**2.71**	**2018**	**30/11/2018**	**29/11/2023**
Cycle 2	**B**	**2.7**	**2012**	**10/03/2012**	**09/03/2017**
Cycle 1	**B+**	**2.74**	**2003**	**21/03/2003**	**20/03/2008**

6.Date of Establishment of IQAC	**05/08/2008**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Physics	Promoting S&T Seminar/ Symposia/Workshop	KSCSTE	2023, 2 days	50000
Physics	Energy Conservation	Energy Management Centre	2022, 2 days	20000

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
• Upload latest notification of formation of IQAC	View File
9.No. of IQAC meetings held during the year	4
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes
• If yes, mention the amount	Rs 70,000/-

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Establishment of the institution Innovation Council

Placement Guidance and Seminar through Placement Cell, University of Kerala

Repair and maintenance of Roofing in the main Administrative cum Academic block

Constructing two additional rain pits and adding rainwater gutters to the building for rainwater harvesting

Reinforced fencing of Aranya - nature's nest - an eco zone in all its natural habitat

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Reinforced fencing of Aranya - nature's nest - an eco zone in all its natural habitat

Plan of Action	Achievements/Outcomes
Infrastructural Augmentation	Repaire and maintenance of roofing in the administrative block done.
Academic Audit	Academic Audit done twice in the academic year for odd and even semester - data documented
Participation in NIRF and AISHE	Institutional data uploaded respectively
Collecting feedback	Institutional feedback by students, parents, alumni and curriculum feedback was taken through g form, analysed and and documented as a report. Subsequent plan of action for the next academic year was proposed in IQAC meeting.
Establishment of Institutional Innovation Council	IIC chapter of the institution was established in the month of May
Staff Improvement Programme (SIP)	Conducted One-Day National Online workshop on How to Enhance your Academic Research Profile using Researcher Profile Management Systems on 14.01.2023
Staff Improvement Programme (SIP)	Conducted One Day Workshop on Rules and Regulations of PD Account and Purchase on 27.02.2023 for Non-Teaching Staff
Staff Improvement Programme (SIP)	Conducted Two-Day Online Workshop on Office Administration and KSR Rules on 27.05.2023 and 30.05.2023 for both teaching and non-teaching faculty
Career Guidance Workshops/Seminar for Students	One Day Webinar on Global Studies and Opportunities in association KT Edurite Global Studies and Opportnities on

	23.07.2022
Career Guidance Workshops/Seminar for Students	One Day Workshop and Guidance Class on How to Prepare for PSc and Competitive Examinations on 30.09.2023
Career Guidance Workshops/Seminar for Students	One Orientation on Placement readiness in association with Placement Cell, University of Kerala on 17.01.2023
Naipunya 2022	Various Skill Developemnt programmes were conducted in both online and offline mode
National Research Conference 2023	Conducted National Annual Research Conference on Science Social Science Commerce Arts and Languages by the 3rd week of March 2023
Compilation of AQAR and SSR preparation	Data collected and documented.
Distinguished Alumni Lecture Series (DAL)	Each Department conducted one talk with a distinguished alumni from the respective subject - documented
Environmental Conservation	Various environmental awareness programmes/activities were conducted and Aranya - nature's Nest was fortifies to protect the natural ecosystem within the campus
Gender Sensitization Programmes	Various gender sensitisation programmes include La Fierte, Pride walk, Mime on Pride, Awareness on Gender Equality in the Indian Legal System, etc were conducted
Construction of New Library Building	Proposal prepared and forwarded to Management for approval
13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
College Council	18/03/2024

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	19/03/2024

15. Multidisciplinary / interdisciplinary

Multidisciplinary and Interdisciplinary courses are conducted in the institution in adherence to the curriculum offered by the University of Kerala. Each learner, regardless of their chosen CBCSS programme, is required to study a General English course (two courses each in Semesters 1 and 2 and 1 each in Semesters 3 and 4). The learner is also required to choose a second language, either Hindi or Malayalam or Tamil. This ensures an efficacious enrichment of the language and a profound knowledge of regional as well as classical language and culture. In addition to this, the learners are provided the option to choose an Open Course, designed and designated by the University of Kerala, across all the programmes. The 11 programmes offered in VTM NSS College, Dhanuvachapuram offer 1 Open Course each, and this in effect augment the knowledge capacity of the learner to learn a multidisciplinary/interdisciplinary course. Most of the Open courses are skill/capability enhancement courses, aiding the learner to pave a path for oneself, other than the chosen programme of study.

16. Academic bank of credits (ABC):

The college strives to provide information to the learners regarding the latest and novel changes in the education and employment sector to all learners. As such, the institution caters to give an orientation talk on the Academic Bank of Credits to its entire academic fraternity and make them understand the novelties and changes with the arrival of the National Education Policy and the subsequent 4 year Degree course. As the college is affiliated with the University of Kerala and the 4 Year Degree Course will be implemented from July 2024 onwards, the college is gearing up to conduct the new programmes efficaciously and will initiate the process of inducting students and registering them with the Academic bank of Credits from the year 2024 onwards.

17.Skill development:

VTM NSS College, Dhanuvachapuram is a vanguard institution, rooted in the ideals of selfless service, philosophy of action, the value of unity, and the need to change with the changing times, to ensure the holistic development of its learners. The institution has strived to provide a skill-based training programme to equip the learner to understand their capability and skill and make them self-reliant and self-sufficient through self-employment. As such, the institution has strengthened the Skill Development Training Programme *Naipunya*, launched in 2021 (previously Skill Enhancement Programmes).

Naipunya 2022 was flagged off with the intent to provide and equip the learners with knowledge and skills outside the university-prescribed curriculum and become self-sufficient. Various departments and clubs/cells in association with IQAC conducted a total of 15 skill-based development programmes that included Jewellery making, Art from scraps, PPT preparation and presentation, Yoga and Well-being, Seed pen making etc. In May 2023, the institution established its first Institution Innovation Council (IIC) in its last quarter and conducted various programmes related to skill development, entrepreneurship, and self-management.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

VTM NSS College, Dhanuvachapuram provided a platform to the learners, during the pandemic lockdown to continue their learning without any hindrance. Many Online platforms were utilised for the same, like Google Classroom, Google Meet, Zoom, Webex, Telegram, Edmodo and YouTube live streaming. Regional languages like Malayalam and Classical languages like Sanskrit and Tamil were taught with the help of the aforementioned platforms. The same mode of conduct of classes was continued significantly. The students were scheduled to learn these languages as part of the University prescribed curriculum and as part of additional skill acquisition. The learners were encouraged to interact and discuss various aspects of the regional and classical languages following the University prescribed curriculum, Bridge Course for first-year Degree students, Remedial classes, and Add-on Courses conducted by the individual departments and clubs.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

VTM NSS College, Dhaunuvachapuram follows the curriculum devised by the affiliating university - the University of Kerala. The

institution follows the CBCSS system for all its UG programmes (with a duration of six semesters) and PG programmes (with four semesters). The syllabus and scheme are devised by the university with a well-defined Outcome for each course in an individual semester. The college has also devised its methodology and student-centric processes to enable the learners to equip themselves efficaciously and be industry-ready with the potential to achieve success in their careers. The focus is not merely given to achieving good marks in the University examinations alone but to the holistic development of the learner as such. The Programme Outcome (PO), Programme Specific Outcome (PSO), and Course Outcome (CO) are uploaded to the institutional website and are made accessible to the academic fraternity and public in general.

20.Distance education/online education:

VTM NSS College, even amidst the lockdown strived to provide uninterrupted learning for its students through the online mode. The learners were given awareness as to how to use online learning platforms like Google Classroom, Edmodo, Kahoot, etc. Those who were unable to afford a handset were provided with one mobile each and were guided to attend the classes without fail. The students were given specific schedules for classes as per the timetable and regular monitoring like attendance, quizzes through Google forms, Survey Heart, etc were conducted. The online assistance of teachers was ensured to the maximum for an unhindered dissemination of the curriculum. Various Departments and clubs conducted Add-on courses, Awareness classes, Research conferences, IPR awareness talks, Workshops, Naipunya (Skill development programme), etc through online mode.

Extended Profile

1.Programme

1.1   **394**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File]

2.Student

2.1   **1620**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2   **145**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3   **574**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1   **72**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2   **72**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**394**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**1620**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**145**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**574**

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 Number of full time teachers during the year	**72**

File Description	Documents
Data Template	[View File](#)

3.2 Number of sanctioned posts during the year	**72**

File Description	Documents
Data Template	<u>View File</u>

4.Institution

4.1 Total number of Classrooms and Seminar halls	**41**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**4127694**
4.3 Total number of computers on campus for academic purposes	**87**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

VTM NSS College, Dhanuvachapuram being an affiliated college follows the curriculum prescribed by the University of Kerala. At the beginning of the academic year 2022-23, the college academic committee prepares an academic calendar as per the University academic almanac. The College Level Monitoring Committee (CLMC), and Academic Committee, and the Department Level Monitoring Committee (DLMC) synchronize the scheduled academic activity within the department. To ensure a planned and ordered implementation of curriculum College Time Table Committee sets and approves a master timetable for the institution at the very beginning of the academic year, according to which departments are instructed to set department level time tables. This ensures proper and effective planning and delivery of curriculum.Regular academic audits (twice a semester) are done at the department level by the Head of the Department and are submitted for the consideration and actions of the higher authority.Academic and curricular orientation is provided to newly enrolled students

through induction and bridge courses. The courses aim to bridge the knowledge gap between the school education system and the higher education system.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://vtmnsscollege.ac.in/curriculum-planning-and-delivery/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Continuous Internal Evaluation (CIE) is materialised through various which are being conducted on a pre-planned schedule, throughout the duration of a programme and is a prerequisite to enhance the performance of the students. Each semester of the respective undergraduate and postgraduate programmes is aligned and made compatible with the academic calendar. The college chalks out a common schedule for the various academic activities at the beginning of each semester. The calendar follows the duration of an academic year from June to April, incorporating two semesters for the undergraduate and post graduate programmes, The first internal examination as part of the evaluation process is conducted when 40 percent of the portions are completed and a centralised examination is conducted after the completion of 90 percent of the syllabus. The results of the test papers are published on prescribed dates after 10 days of the conducted examination and the students are given the opportunity to place their grievances within a week, from the date of publication of the marks. Complaints, if any, are rectified within a week's time and a consolidated report of CIE is prepared. The CIE is then submitted to the university after getting signed bythe students, adhering to the schedule given in the academic calendar.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://vtmnsscollege.ac.in/wp-content/uploads/2022/06/VTM-NSS-College-Academic-Calender-2022-23.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

15

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

17

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1265

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution takes note of the important role it has to play in addressing relevant issues like Gender, Environment and Sustainability, Human Values and Professional Ethics. As a part of the university syllabus in General English, students in the first semester are required to learn a module each on Secularism, Constitutional Rights, IT, Gender Issues and human rights. In thesecond semester an entire paper is dedicated to Environmental education and Disaster Management and Sustainable Development. Similarly, in Second Language options, like Hindi, there is a move towards both Gender and Environment Sensitisation. In the Undergraduate programmes, for instance, in Malayalam and English, there are detailed Gender and Environmental Awareness courses. In order to motivate the learners, the teachers provide distinct platforms enabling them to evolve out of their shell of inhibitions and engage in various discourses ethically. This has significantly influenced the social fabric of the college as is evident in the increased participation of the students in the various events organised within the campus, resulting in a sublime change in their attitudes and beliefs. They have shown a marked empathy, a genuine earnestness in understanding, discussing, resolving and addressing these pertinent cross cutting social

issues.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

17

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

620

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the | **B. Any 3 of the above**

syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://iqac.vtmnsscollege.ac.in/wp-content/uploads/2024/05/Feedback-on-Curriculum-and-Its-Transaction-at-the-Institutional-Level-Report-and-Action-Taken-2022-23.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://iqac.vtmnsscollege.ac.in/wp-content/uploads/2024/05/Feedback-Report-2022-23-and-Action-Taken-Report.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

564

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

107

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The curriculum-based academic activities designed by the institution cater to the diversified needs of the heterogeneous student community. The courses offered transform the learners into academically sound and socially committed individuals. The class tutors act as mentors who identify advanced and slow learners within a few weeks of the commencement of every programme based on the performance after their bridge course, participation in classroom discussions, performance in tests and assignments, and one-to-one interaction with the students conducted to honour top achievers in every field. Remedial coaching is also undertaken to assist them in imbibing the study modules. The tutors take significant care to create a personal rapport with the learners. They provide counseling to motivate and initiate the students to come out of their shells. Advanced Learner Forum is constituted to device programmes to aid the learners. Regular tutorial meetings and PTS are held to keep track of their progress and to intimate the same to the parents. Minimum Learning Material (MLM) is advocated for slow learners. In this, minimum portions are simplified for easy comprehension and application. Monitoring regular attendance, collecting individual feedback, and ensuring participative learning are also some of the pertinent aspects of teaching-learning.

File Description	Documents
Paste link for additional information	https://vtmnsscollege.ac.in/wp-content/uploads/2024/05/2.2.1-Programmes-for-Advanced-Learners-and-Slow-Learners-during-2022-23.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1620	72

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential Learning

State-of-the-art labs have been upgraded to support experiential learning in science subjects with ICT-enabled learning resources, and co-curricular, skill-based,and research-oriented teaching-learning methodology.

- **Industrial visits in the final year, field visits, projects, and tours enrich students' practical knowledge.**

- **Use of e-resources such as e-pathshala, shodhganga, videos, and blogs**

- **Participative Learning**

- **Classroom discussions, practical demonstrations, seminar presentations, satellite grouping, peer teaching,workshops, exhibitions, google classroom interactions, and using various e-resources.**

- **Peer Teaching-Learning is an integral part of our**

educational approach.

- Implementation ofthe Satellite Group Study System in classrooms.

- Eg: World Yoga Day by making the students participate in various yoga-related activities

- Problem Solving

- The Science and the Arts Departments conduct exhibitions every year to showcase working models and experiments to promote interdisciplinary learning.

- The program syllabi are designed to foster maximum student engagement in problem-solving tasks and self-directed learning modules, nurturing independent research and learning skills.

- Subscription to the British Library's Institutional Membership provides the opportunity to use several digital resources, including e-books, e-magazines, documentaries, online learning modules, and IELTS content.

- Problem-solving skills are inculcated through project work and workshops

File Description	Documents
Upload any additional information	View File
Link for additional information	https://vtmnsscollege.ac.in/wp-content/uploads/2024/04/Student-Centric-Methodologies.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The following ICT-enabled teaching-learning is implemented in the institution:

- Each department is equipped with ICT-enabled learning resources, such as projectors, desktops, and laptops, and an interactive board and a fully equipped computer lab.
- Language Lab serves as a Skill Resource Centre with internet connectivity.
- The Department of Mathematics incorporates LaTeX workshops and practical sessions in the computer lab to teach students how to use LaTeX for mathematical typesetting and document preparation.
- For teaching-learning, students and faculty members use the e-resources such as e-pathshala, shodhganga, videos, and blogs.
- The college library uses Koha software, an integrated library management system that supports library operations of all kinds. Users of the Koha Web OPAC can do author, title, subject, and keyword searches of the library's online catalogue withan automated gate register.
- The library has installed the software Dspace to preserve scholarly content generated by the academic community in the college and manage other documents in digital format.
- Subscription to the British Library's Institutional Membership,MHRD-sponsored NLIST project,andto Magzter, a cross-platform and global digital newsstand that provides thousands of magazines and newspapers from more than five thousand publishers around the world.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

72

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File](#)
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

72

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

45

File Description	Documents
Any additional information	[View File](#)
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

312

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

A mandatory Continuous Internal Evaluation (CIE) process comprising of written examinations, assignments and seminar presentations is implemented per the University guidelines. Besides, every semester, a comprehensive evaluation system, including more tests, group discussions, presentations and other co-curricular and extra-curricular activities is introduced. This is done following the academic calendar prepared for the academic year by the institution.In line with this, various departments conduct periodic assessments of their students, with required improvisations in the structured framework of guidelines. When a class as a whole (or a majority) has underperformed in the internal examinations, conducted uniformly by the college, the corresponding department conducts a supplementary assessment too. This result is integrated into the CIE, for the students to get maximum benefit. A uniform criterion is followed, that warrants transparency while evaluating the academic progression of these students in a semester avoiding any possibility of disparity. Any shortage in attendance is intimated to them every month. PTS meetings are also conducted every semester to review the student's academic performance and to initiate feedback from the parents. A careful analysis of the same is done and reforms are made accordingly, engendering academic excellence.

File Description	Documents
Any additional information	View File
Link for additional information	https://vtmnsscollege.ac.in/wp-content/uploads/2022/06/VTM-NSS-College-Academic-Calender-2022-23.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound

and efficient

A mandatory Continuous Internal Evaluation (CIE) process comprising written examinations, assignments and seminar presentations isimplemented per the University guidelines. Besides, every semester, a comprehensive evaluation system, including more tests, group discussions, presentations and other co-curricular and extra-curricular activities is introduced. This is done following the academic calendar prepared for the academic year by the institution. In line with this, various departments conduct periodic assessments of their students, with required improvisations in the structured framework of guidelines. When a class as a whole (or a majority) has underperformed in the internal examinations, conducted uniformly by the college, the corresponding department conducts a supplementary assessment too. This result is integrated into the CIE, for the students to get maximum benefit. A uniform criterion is followed, that warrants transparency while evaluating the academic progression of these students in a semester avoiding any possibility of disparity. Any shortage in attendance is intimated to them every month. PTS meetings are also conducted every semester to review the student's academic performance and to initiate feedback from the parents. A careful analysis of the same is done and reforms are made accordingly, engendering academic excellence.

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Any additional information	[View File](#)
Link for additional information	https://vtmnsscollege.ac.in/wp-content/uploads/2022/06/VTM-NSS-College-Academic-Calender-2022-23.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) are prepared and propagated to make the students, parents and teachers acquainted with the plausible outcomes in terms of knowledge, skills and attitudes. The details are displayed on the college website. At the beginning of an academic year, both the teachers and the students are provided with the link corresponding to the various POs, PSOs and COs. The learners are also familiarised with outcome-based education through a bridge course conducted at the beginning of a degree

programme. They have acquainted with the objectives of their course each semester and the desired outcome of their specific programmes. The IQAC coordinates stream-wise inter-disciplinary interactions (arts, science and commerce) to discuss and define the need and skill-based outcomes of specific programmes (PSO). Thelearners are instigated with the skills and resources required, to obtain optimum course outcomes. The institution purports to create a niche for the students to develop a suitable attitude and aptitude to enhance their career choices. This enables them to develop critical thinking, profundity in a specific course and a pragmatic approach toward life- their holistic growth

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://vtmnsscollege.ac.in/popsoco/
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Programme Outcomes (POs) and Programme Specific Outcomes (PSOs) of the students are evaluated by the college through the outcomes of all the curricular components with the help of COs by the respective departments. The tools employed for the assessment of COs are the direct method and the indirect method. In the direct assessment method for theory courses, like arts and commerce, the tools included are internal examinations, assignments, seminars, viva voce, MCQ, etc. The questions are framed in line with the COs and the attainment is assessed from the answer scripts. Direct assessment tools for projects comprise periodical reviews, presentations, and external evaluations. The theoretical, technical, analytical and communication skills are assessed for attaining CO. There are five levels of CO attainment: Level 1: Poor, if the student has not obtained minimum pass percentage; Level 2: Satisfactory, if the learner has obtained pass percentage; Level 3: Average, if the student scores 50% in a course; Level 4: Above Average if the score is equal to/more than 60%and Level 5: Excellent if the score is equal to or greater than 75%.The indirect assessment method includes a course-end survey and a graduate exit survey.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://vtmnsscollege.ac.in/popsoco/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

317

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://iqac.vtmnsscollege.ac.in/wp-content/uploads/2024/05/Feedback-Report-2022-23-and-Action-Taken-Report.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

13

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution has taken initiatives towards establishing an innovation and entrepreneurial hub by establishing the IIC

(InstitutionInnovation Council) in the year (May 2023) 2023. Under the aegis of IIC, several programmes and workshops are conducted that will prove to be the terra firma of an innovation ecosystem. It was established with a vision to nurture innovation and entrepreneurship and support the development of new start-ups on the campus. The mission is to inspire and foster innovation and entrepreneurship skills among the students in association with other college pre-incubation clubs and help them evolve as successful entrepreneurs who can positively impact society. IIC was established at the Institute Institution's Innovation Council of VTM NSS College, Dhanuvachapuram in May 2023, in the fourth quarter of IIC5.0. In this short time, the IIC has attempted to create an innovation ecosystem for promoting entrepreneurial efforts by students and faculty. Around 40 students participated in the Idea Fest conducted within the college, out of which 6 best ideas were selected for a panel discussion with start-up ecosystem enablers. The institution also participated in YIP (Young Innovator's Programme),a flagship project of the Kerala Government's Strategic and Planning Centre to promote entrepreneurship and innovation among the youth.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vtmnsscollege.ac.in/iic-5-0/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

16

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

7

File Description	Documents
URL to the research page on HEI website	http://vtmnsscollege.ac.in/research-policy/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

14

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

15

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to

social issues, for their holistic development, and impact thereof during the year

Various departments, clubs, committees or cells, NCC, and NSS, under the aegis of IQAC, have been carrying out various extension activities intending to aid them. Various flagship programmes of the government including the Swachh Bharat Abhiyan, Yoga Day Celebration, Vimukthi Campaign, Communal Harmony Week, Vigilance Awareness Week, Thiranga March, Run for Unity, Traffic Awareness Drive, AIDS rally, Over and above, the institution designed and implemented quite a few programmes to reach out the local community. The list includes: the "Share a meal" programme for the inmates of Gururaja Mission for mentally retarded people Donating blood Documentation of local knowledge and practices related to farming, an exhibition of edible plant varieties Gender equity campaigns in and around the campus for the homemakers in the locality Workshop on liquid embroidery and shilpkar craft for girls and unemployed women. The wholehearted participation and acceptance of various activities by the neighbourhood reflect the positive outcomes of the programmes conducted.

File Description	Documents
Paste link for additional information	https://vtmnsscollege.ac.in/wp-content/uploads/2024/05/3-4-1-extension-activities-are-carried-out-in-the-neighbourhood-communityj-sensitizing-students-to-social-issuesj-for-their-holistic-developmentj-and-impact-thereof-during-the-year-2022-23/
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

61

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

3058

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

7

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- **VTM NSS College has a sprawling campus that spreads over an area of 19.465 acres. It is divided into two major blocks: The main block houses the Principal's office, administrative and accounts office, 39 well-ventilated and furnished classrooms, 11 department staff rooms, an IQAC room, an examination control room, a reprographic center, a guest room, a 200 seater seminar hall with ICT facilities, a state-of-the-art language lab, a computer lab with internet browsing facility, laboratories, a history museum, NSS and NCC rooms, a fitness center, the General library and a colossal auditorium with a seating capacity of 1500. Online access to e-journals is ensured through INFLIBNET facility.**

A napkin vending machine and an incinerator are installed in the girls' comfort room. A common room and a ladies' waiting room are also provided. Adequate measures like the provision of ramps adjacent to stairs and wheelchairs make sure that the campus remains compatible with the differently abled. Ample two-wheeler parking space is provided within the campus. Concrete benches are erected to bask in the shade of trees. The playfields facilitate various outdoor games. A high compound wall surrounds the campus, has security personnel in charge, and is under CCTV surveillance 24 x 7.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://vtmnsscollege.ac.in/facilities/, https://vtmnsscollege.ac.in/gallery/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college provides adequate amenities for the students in the field of sports, recreation and fitness maintenance. A huge play area sufficient to accommodate a standard athletic track (400 metres), football and cricket field is allotted for sports and games activities. Play areas for volleyball and ball badminton are also demarcated in the campus. A well maintained Gymnasium, adjacent to the Department of Physical Education, is also functioning. Apart from this, women are motivated to keep up their fitness through the effectual working of a fitness centre, located at the Ladies Waiting room. The thrust area of the Department of Physical Education is its partaking at various university intercollegiate tournaments. TheDepartment enthusiastically and competitively possesses teams in football, kabaddi, cricket, softball, baseball, ball badminton and body building. The college has so far produced quite a good number of University and State level players in many disciplines. Consumable sports goods are purchased every year with the funds earmarked for this purpose.. The college also possesses an auditorium and a conference hall with a seating capacity of 1500 and 250 respectively.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://vtmnsscollege.ac.in/gallery/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

41

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://vtmnsscollege.ac.in/gallery/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

We have chosen KOHA integrated library management software for its robust features and flexibility, enhancing our library's

efficiency and accessibility. KOHA streamlines various library processes, including cataloging, circulation, and patron management, allowing us to allocate more resources to improving services. For the academic community, KOHA offers a plethora of services tailored to their needs. Through KOHA, users can access a vast collection of resources, facilitating study and research endeavors. Additionally, KOHA provides personalized user accounts, enabling scholars to manage their borrowing, request materials, and receive notifications seamlessly. Furthermore, the software supports remote access, ensuring students and faculty can utilize library resources from anywhere, anytime, fostering a conducive learning environment. With KOHA, we aim to continuously enhance the academic experience by providing comprehensive and user-friendly library services.The college library makes use of the 23.11.00.000 of the Koh Library Management Software.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	[https://opac.vtmnsscollege.ac.in/](#), [https://library.vtmnsscollege.ac.in/](#)

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.724

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

99

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The IT policy of the College deems ICT as one of its decisive assets. It accentuates on amalgamating technology into the academic and social experience of the learners. To execute the academic and administrative activities of the college, there is a need for an accurate, well-timed, pertinent and properly cosseted IT.facilities. Students are motivated to present seminars through power point and for the post graduate learners, it is made mandatory. A computer lab furnished with twenty seven systems having internet accessibility is maintained to provide ICT advancements. A well designed language lab operates with the backup of modern software. An automated library with browsing facility enriches the e resources. The college is upgraded froma Wi-Fi campus with a bandwidth of 200 Mbps. CCTV surveillance within the institution ensures optimum discipline and security by ensuring timely maintenence.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://vtmnsscollege.ac.in/wp-content/uploads/2024/05/IT-Policy-VTM-NSS.pdf

4.3.2 - Number of Computers

87

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

4127694

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution possesses all the essential amenities required for an educational system to function optimally. The College situates in an area of 19 acres of land, makes it possible to accommodate all the required amenities in place and gives ample scope for further expansion. The prevailing facilities include three major blocks comprising of 41 classrooms, a library, an auditorium, a seminar hall, six laboratories, a computer lab, a language lab administrative section, play fields, etc. The bodies like Academic committee, Library committee, ICT committee, etc. ensure absolute use of the classrooms, library, IT tools and others. The Planning Board, Purchase Committee, PTA and the College Council play vital roles in efficacious functioning of the system. The Planning Board ensures timely submission of proposals to bring in funds from various sources. The proposals are prepared with a view to fulfill the long term goals of the college. The Purchase committee guarantees transparent and legitimate utilisation of funds in all purchases. The committees are directed to meet in the beginning of every academic year and propose their plans for proper functioning and need based upgradation of the specific segments.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://vtmnsscollege.ac.in/pd-purchase-tender-and-quotation/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1183

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	https://vtmnsscollege.ac.in/wp-content/uploads/2024/05/5.1.3-Capacity-building-and-skills-enhancement-initiatives-taken-by-the-institution-2022-23-supporting-document-combined-compressed.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

71

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

204

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

36

File Description	Documents
Upload supporting data for the same	[View File](#)
Any additional information	[View File](#)
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

54

File Description	Documents
e-copies of award letters and certificates	[View File](#)
Any additional information	[View File](#)
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The formation and functioning of the council, entitled Student Union, are put into practice as per the University directives through a democratic process. Every year, the institution follows

aparliamentary mode of election and the members of the union are officially sworn in their positions by the Principal. The Union leaders are elected from among the class representatives. The various posts assigned include The Chairman, Vice-chairperson, General Secretary, Arts Club Secretary, Secretary for Sports, University Union Councillors, Lady Representatives, Magazine Editor, and Class Representatives. The College Union caters to a plethora of co-curricular and extra-curricular activities in the campus. Programmes like Freshers' Day, College Day, Kerala Piravi celebrations, Rakshabandhan Day and Film Festivals are conducted under the patronage of the Union. Pertinent emphasis is given to promoting eco-friendly activities and establishing a 'green and clean campus'. 'The Union also takes pride in organising Sports Day and academic programmes like seminars, discussions, and debates as well as various other competitions like Quizzes, Ramayana parayana , Essay Writing, Recitation, Elocution etc. Apart from this, student representation is also guaranteed in all the academic and administrative bodies like the Library Committee, Grievance Redressal Cell, Anti-Ragging Committee, etc. to ensure democracy and transparency.

File Description	Documents
Paste link for additional information	https://vtmnsscollege.ac.in/wp-content/uploads/2023/03/Union-Office-Bearers.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

300

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni are important stakeholders in the growth of the institution. It endeavours to build a bridge between the campus and the social and vocational spheres, so as to introduce the present generation to the professional world and make them proactive in facing the emerging challenges in their career. The well connectedalumni network familiarises the institution with various academic and other collaborations. A strong liaison between the alumni and the college helps in facilitating placements, training, career counseling, etc. General Alumni Meetings are held annually. The institution is blessed with renowned alumni, who have won many laurels and are working in various professional spheres, such as literature, science and technology, administrative services, judiciary, higher education departments, film industry, agriculture, industrial sector, health services, banking sector, PSC, UPSC, etc. Every year, a feedback form is circulated among the alumni and their valuable suggestions are taken into consideration.. The institution promotes the Alumni Chapters to strengthen its functions in terms of financial and non-financial contributions. The Alumni actively plays an integral role in the academic growth of the learners. During the Covid-19 pandemic and lockdown situation, our Alumni rose to the situation and donated mobile handsets for economically weaker sections of the learning community. They also donated ceiling fans as part of infrastructural augmentation.

File Description	Documents
Paste link for additional information	https://vtmnsscollege.ac.in/wp-content/uploads/2024/05/5.4.1-Alumni-engagement-2022-23.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION: To interlace a culture of civility with equity and excellence, by believing in a democratic dissemination of knowledge that transcends all barriers of segregation. MISSION: To build up an epistemological platform for exploring new realms in science, technology, art, and culture, to improve the socio-economic status of the community, and to instill values of life, diligence, and skill in students. The institution as a pedestal of learning endeavours to spread the light of knowledge and life skills amongthe students to ensure an all-inclusive and sustainable development. The college is committed to addressing the needs of society in general and the students in particular and fervently desires to protect the distinctive culture and tradition of the local milieu. A holistic development is sought by imbibing the values ingrained in the motto: "True knowledge and wisdom are imbibed by those with the sublime qualities of cosmic, spiritual and human values" The learners are inspired to seek and entrench true knowledge and wisdom by inculcating in them, the sublime ideals of cosmic, spiritual, and human values.

File Description	Documents
Paste link for additional information	http://vtmnsscollege.ac.in/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Role of IQAC - A culture of decentralization and participative management is inculcated within the institution by making different departments/ units/ cells/ committees more responsive and accountable towards a myriad of academic and non-academic processes. The role of the stakeholders in the decision-making process is also acknowledged. at the beginning of every academic year, IQAC chalks out the plan of action after athorough discussion with the committee members and in tandem with the feedback received from all the stakeholders.The Heads of the different departments are authorized to prepare and plan a schedule of their work, educational tours, timetable, work-load, etc., in consultation with the respective faculty members. They are also allowed to identify departmental requirements in terms of equipment, books, furniture, guest faculty, support staff and other infrastructural facilities, and prepare proposals for developing liaisons and gaining assistance from outside agencies. Similarly, the co-coordinators/conveners/teachers in-charge of different committees and cells are permitted to chalk out and execute their plan of action in cooperation with other members. Participative Management is practiced at the management, institutional, and departmental levels. Similar to the above-quoted example, there are other committees that consist of representatives from the teaching staff, non-teaching staff, and the students, such as the Women's Cell, Anti Ragging Committee, Grievance Redressal Cell, etc. - student members in the statutory committees

File Description	Documents
Paste link for additional information	http://vtmnsscollege.ac.in/wp-content/uploads/2024/05/RTI-Disclosure-VTM.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

A strategic plan has been designed and developed with a futuristic vision aiming at the holistic growth of each learner. The various academic and administrative strategies devised are carefully aligned with the vision and mission of the college. It signifies the motto and the egalitarian values and principles for which the institution stands for.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	http://vtmnsscollege.ac.in/about_us/
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution functions according to a structured methodology with the NSS Colleges' Central Committee (Management) at the helm of affairs. Under the visionary leadership of the management, the institution carries out its academic and administrative processes under the guidance of the Principal, the College Council, and IQAC. IQAC plays an integral role in devising procedural methodologies by chalking out a plan of action at the beginning of the academic session. This is done through careful elaborationand by taking into account the feedback collected from the stakeholders. The departments, CBCSS clubs, statutory committees, and cells formulate the plan of action for the academic year including all the curricular, co-curricular and extracurricular activities. These bodies function according to the various policies formulated for both academic and administrative functionalities. As a grant-in-aid college, it follows the KSR rules and SPARK policy of the government of Kerala for financial transactions like salary and arrears. The financialprocedures are sanctioned at the Deputy Directorate, Collegiate Education, Kollam. The admissions, and examinations are all connected as per the policy and procedures devised by the affiliating Unversity (University of Kerala).

File Description	Documents
Paste link for additional information	http://vtmnsscollege.ac.in/wp-content/uploads/2024/05/RTI-Disclosure-VTM.pdf
Link to Organogram of the institution webpage	http://vtmnsscollege.ac.in/about_us/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

1. Salary Advance: The College cares to disburse contingency advances to the staff who await approval and salary from the Government, after appointments. 2. Infrastructure: The institution is keen on providing a positive working environment through better facilities which include: furniture, computers, hygienic drinking water, sanitary facilities, canteen, leisure time facilities, etc. 3. First aid Appliances: Facilities for First aid are provided and are made readily available in case of emergencies. 4. Other Financial Measures: The institution makes its staff comfortable by ensuring the timely disbursal and remittance of various welfare measures proposed by the Government of Kerala, under whom the permanent staff is working. The notable schemes under the same include a Provident Fund, State Life Insurance, Group Insurance Scheme, Medical reimbursement, Service pension, etc. 5. Financial aid to teachers attending facultyimprovement/development

programmes

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

33

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The major components of the former are general information, academic performance indicators, co-curricular, extension, professional development-related activities, contribution to research, and academic proficiency. Moreover, the Performance

Based Appraisal System (PBAS) sheds light on the research calibre of the teachers and the co-curricular as well as the extension activities undertakenby them. With the help of IQAC, a comprehensive evaluation is done by the Principal. The institution encourages the teachers to participate in various quality-enhancing programmes like FLAIR, seminars, workshops and conferences to enrich their professional competence in the case of promoting them. The process also helps to identify the grey areas of the institution in general and of the individuals in particular. The information thus gathered helps the management to initiate remedial measures to overcome the flaws, if any. The Administrative staff is made technologically competent by providing them with classes on office automation and online submission of bills and e-grants. Besides, they attended training programmes related to SPARK and GAIN PF and e-governance systems introduced by the Government of Kerala.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institutions that function with public funding need to be transparent and accountable in all facets of operations, to ascertain credibility and reliability. Being a government-aided establishment, VTM NSS College strictly adheres to the rules and regulations set for financial management by the various Government / other agencies. The Plan funds from the UGC, aid from the State Government, funds collected through PTA, and e-grants of various kinds are the main resources of the college. In addition to these, the funds provided by the Management are utilized for the infrastructural development of the college. Various bodies like IQAC, the Planning Board, and the Purchase Committee play vital roles in these mechanisms and the College Office, which functions effectively, facilitates the process. All the financial procedures are subjected to Internal and External audits. The accounts related to the State funds are audited periodically by the Government machinery itself. Mostly, the audit is performed annually. The funds received from the UGC are utilised and audited

before the submission of the reports. A professional auditor appointed by the Committee audits the PTA accounts and is presented before the Annual General Body meeting for its approval.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.7

File Description	Documents
Annual statements of accounts	[View File](#)
Any additional information	[View File](#)
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The IQAC plays a pivotal role in amassing funds and in its effective utilisation. The forums such as the UGC committee and the Planning Board are entrusted with the responsibility of mobilising and utilising the funds. Special emphasis is given to collecting funds for research and infrastructure development. The institution focuses on maximizing the funds from the UGC, DST, KSCSTE, etc., and entrusts various committees to making proposal to raise the same. The college also initiates pertinent steps to avail funds from the management and to optimise the PTA fund. E-grants are made available to help economically backward students. The institution takes significant care to promote donations and endowments, to encourage the Alumni to contribute financially, and to obtain PD funds. The institution, under the auspices of the Planning Board, prepares proposals with a futuristic perspective to achieve the objectives. The budgeting and formally specified procedures have a built-in mechanism to warrant the optimum use of

financial resources of the College. Once the management reviews and approves the proposed budgets, the HOD/Principal utilises the funds as per the allocations. The financial resources are received and maintainedunder different heads like PD account, PTA account, UGC account, Miscellaneous account, etc.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has initiated the following contributions to augment both the academic and administrative faculties: 1. Equipping economically weaker sections of the students with an uninterrupted online mode of learning 2. Promoting online learning 3. Providing NList access to all learners 4. Initiated Skill Development Programme - "Naipunya - One Student One Skill programme" 5. Initiated La Fierte - Gender sensitisation programme 6. Promoted Organic farming - conducted a week-long workshop on the same under the banner of Naipunya in association with PG Department of Economics 7. ARCSSCAL - International webinar on recent research Trends across all disciplines 8. Repair and maintenance of roof of the main administrative block 9. Proposal submitted to AMamnagement for a new library building 10. Conserving the Eco-zone - Aranya - Nature's Nest

File Description	Documents
Paste link for additional information	https://iqac.vtmnsscollege.ac.in/wp-content/uploads/2023/08/IQAC-Minutes-and-Action-Taken-Report-2022-23-1.pdf
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC constantly reviews the changing scenarios and the

challenges the institution faces on different occasions. IQAC plays an integral role in devising procedural methodologies by chalking out a plan of action at the beginning of the academic session. This is done through careful elaboration and by taking into account the feedback collected from the stakeholders. The departments, CBCSS clubs, statutory committees, and cells formulate the plan of action for the academic year including all the curricular, co-curricular, and extracurricular activities. These bodies function according to the various policies formulated for both academic and administrative functionalities. Regular academic feedback is taken, and reviewed and changes or improvements are suggested as and when required. The cell also reviews the conduct of events/activities, etc. as per the chalked-out Action Plan at the beginning of the academic year.

File Description	Documents
Paste link for additional information	https://iqac.vtmnsscollege.ac.in/wp-content/uploads/2023/08/IQAC-Minutes-and-Action-Taken-Report-2022-23.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://vtmnsscollege.ac.in/wp-content/uploads/2024/05/6.5.3-Quality-Initiatives-by-IQAC-2022-23.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

La Fierte (Pride) - Gender Sensitisation programme is conducted to create awareness amongst the learners against gender discrimination and gender prejudice in June (internationally celebrated as Pride month) annually. Various other programmes like Anti-dowry campaigns, anti-sexual harassment programmes, engendering gender equality through participative learning, and organising events highlighting g the importance of gender equity. Programmes like the Celebration of Women and Girls in Science, gender Equity Talks,Flash mobs, Mime, street plays, and podcasts provide the learners to acknowledge and acceptnon-binary genders and the social evils of dowry, gender-based caste discrimination, etc. The programmes for the same are devices annually and integrated into the IQAC action plan for the academic year.

File Description	Documents
Annual gender sensitization action plan	https://vtmnsscollege.ac.in/wp-content/uploads/2024/05/7.1.1-Measures-initiated-by-the-Institution-for-the-promotion-of-gender-equity-during-the-year-2022-23.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	24/7 CCTV surveillance, Waiting Room for Girls, Two-bedded Sick Room, Awareness talks on Gender equality and Gender sensitisation programmes

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

dwater are not polluted. Students are instructed to use protective clothing and hand gloves while handling e-waste. Care is taken to keep e-waste away from the elements of nature, so that it doesn't enter the food chain. Experience in e wastemanagement can be an added advantage for students in their future career pursuits pertaining to ICT. SOLID WASTE MANAGEMENT - Degradable biological waste is converted to manure, which is used for enriching the soil of the campus. Non-degradable waste like glass, fluorescent lamps, bulbs and metallic objects are deposited in separate containers. These are disposed of by local dealers periodically. An incinerator installed in the college campus near the Ladies'Waiting Room helps to eliminate sanitary waste materials. LIQUID WASTE MANAGEMENT Waste water from restrooms, canteen, wash areas, etc. is directed to separate drainage pits to avoid contamination. Provisions are made to take liquid waste from

`laboratories into specially constructed percolation pits, which are far away from water sources. Students and faculty are constantly reminded to refrain from polluting the water resources. Go Green Campaign - Separate colour-coded barrels/bins are secured to segregate and dispose of harmful laboratory chemicals without causing any damage to the environment.`

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**B. Any 3 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Celebration of important events, days, commemoration of important people who have made a mark in history and society, festivals - celebrating local and regional culture, language and ethnicity - exploring new realms of knowledge centres and unearthing the rich and varied cultural heritage and history that still stands and represents a glorious bygone era.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Ethics policy, constitutional awareness programmes, social extension, and outreach programmes - handbook professional code of ethics, various statutory committees and clubs organize various programs-activities-events that sensitize the entire academic fraternity - engender constitutional obligations and Page 53/57 06-10-2023 02:07:44 Annual Quality Assurance Report of VTM NSS COLLEGE responsibilities: values, rights, duties, and responsibilities of citizens. Students are also given awareness through cross-cutting issues taught through curriculum, projects, or fieldwork undertaken.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://vtmnsscollege.ac.in/wp-content/uploads/2024/05/7.1.9-Sensitization-of-students-and-employees-of-the-Institution-to-the-constitutional-obligations-values-rights-duties-and-responsibilities-of-citizens-2022-23.pdf
Any other relevant information	https://vtmnsscollege.ac.in/wp-content/uploads/2024/05/7.1.9-Sensitization-of-students-and-employees-of-the-Institution-to-the-constitutional-obligations-values-rights-duties-and-responsibilities-of-citizens-2022-23.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Student parades and cultural programmes that showcase the diverse

culture of India are conducted on all important days of national/international/cultural significance. The Swachh Bharath Abhiyan was proposed by the government. National Youth Day- Swami Page 54/57 06-10-2023 02:07:44 Annual Quality Assurance Report of VTM NSS COLLEGE Vivekananda's birthday is celebrated every year with great joy and enthusiasm. The birth/death anniversary of the first freedom fighter of Kerala VeluThampiDalava, after whom the college is named, is also commemorated. Dramatisation of their inspiring lives is done under student initiative. On Martyr's Day, sacrifices andservices of the heroes who laid down their lives for the country. Celebration of festivals like Onam, Christmas, Holi, and Raksha Bandhan form the warp and weft of the cultural legacy of the college community. Even religious festivals attain a secular dimension when all the students, irrespective of their religious backgrounds, take part in them. These events set the stage to bring out the creative potential of the students as they partake in competitions like 'Athappokkalam', Christmas Crib and Tree' 'Carol songs', etc. In order to sensitize the students to the social, political and cultural history of their State, Kerala Piravi celebration is held on November 1st every year.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

I. BEST PRACTICE – "NAIPUNYA – ONE STUDENT ONE SKILL" 1. Title of the Practice: Naipunya is a Sanskrit word – which means skills – VTM NSS College, Dhanuvachapuram has adopted the Best Practice "Naipunya – One Student-One Skill" 2. Objectives of the Practice:To inculcate life skills and enable them to be industry-ready 3. Context and practice:a pathway for the students to realise their potential and accomplish their dreams-21 skill development programmes were conducted 5. Evidence of Success:Learners interest in learning and exploring new things has increased a lot and has reflected in their studies as Page 55/57

06-10-2023 02:07:44 Annual Quality Assurance Report of VTM NSS COLLEGE well. II. BEST PRACTICES – "PRAGATHI – Holistic Progress of Self and the Society" 1. Title of the Practice: PRAGATHI – Holistic Progress of the Self and the Society,(Sanskrit word)– which means progress and development 2. Objectives of the Practice:impart creative, critical, inclusive, socially sensitive and regionally viable knowledge for the holistic development of the students 3. The Context and practice:-address the needs of the local community, crossing cultural barriers, harmoniously -promoting social and individual responsibility and holistic growth 5. Evidence of Success: Instilled a sense of responsibility and leadership quality among the learners

File Description	Documents
Best practices in the Institutional website	https://vtmnsscollege.ac.in/wp-content/uploads/2022/01/Best-Practices-2022-23.pdf
Any other relevant information	https://vtmnsscollege.ac.in/wp-content/uploads/2022/01/Best-Practices-2022-23.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Being a rural college, VTM NSS College, Dhanuvahcapuram caters to socially and economically weaker sections of the learner fraternity. Most of them are first-generation learners, the institution devices various teaching-learning methodologies and encourages them to think beyond the curricular box. As holistic development of a learner is the motto of our institution, various programmes of social, cultural, linguistic, historical, and academic relevance - allcontributing to the efficacious growth of the learner into socially responsible and confident individuals, ready to face the world confidently, yet with compassion for their fellow men. vision of the college is to evolve into a centre of excellence in the world of academics and all-around development that will blend innovative practices in teaching in a mutually enriching manner, with holistic development of the students as its prime focus. The mission of the college is to provide the students with an excellent background in the fundamentals of their subjects to facilitate a comprehensive development of their all-round competency, to foster scientific temper and a culture of lifelong learning, and to render socially relevant extension services.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	[View File](#)

7.3.2 - Plan of action for the next academic year

1. Establishing two new research centers in the Department of History and Department of Commerce

2. Augmenting Campus Infrastructure through RUSA fund (once sanctioned)

3. Prepare the institution to implement NEP and FYUGP courses

4. Enhance the Institution Innovation Council and establish an innovation ecosystem

5. Prepare the institution to face the next level (4th Cycle) of accreditation by NAAC